



COMMISSION REGULAR MEETING AGENDA

Port of Seattle Commission

Tom Albro
Stephanie Bowman
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Meeting and Agenda
Information:

(206) 787-3210

Our Mission:

The Port of Seattle is a public agency that creates jobs by advancing trade and commerce, promoting industrial growth, and stimulating economic development

Strategic Objectives:

- Position the Puget Sound region as a premier international logistics hub
- Advance this region as a leading tourism destination and business gateway
- Use our influence as an institution to promote small business growth and workforce development
- Be the greenest, and most energy efficient port in North America

Date: October 24, 2017

Location: Seattle-Tacoma International Airport
Conference Center at Sea-Tac

ORDER OF BUSINESS

12:00 noon

1. CALL TO ORDER

2. Recess to EXECUTIVE SESSION* – Pursuant to RCW 42.30.110, if necessary.

1:00 p.m.: Reconvene or Call to Order and Pledge of Allegiance

OPEN PUBLIC SESSION**

3. SPECIAL ORDERS OF BUSINESS

- 3a. Executive Director Report for October 24, 2017. **(no enclosure)**

4. UNANIMOUS CONSENT CALENDAR***

- 4a. Authorization to (1) complete design and prepare construction documents for Airport Terminal Safety Enhancements and Security Improvements project and (2) advertise, award, and execute construction contract(s) for only Phase I of the project for an additional \$6,218,000 for a total authorization of \$6,288,000 (CIP #C800862). **(memo and presentation enclosed)**
- 4b. Authorization for the Executive Director to execute three indefinite delivery, indefinite quantity contracts for regulated materials management services to support project, operational and safety needs of all Port Divisions and the Northwest Seaport Alliance. The contracts will not exceed \$500,000 each, for a total amount not to exceed \$1,500,000. There is no budget request associated with this authorization. Each contract will have an ordering period of three years. **(memo enclosed)**
- 4c. Approval of the 2018 – 2022 Long Range Plan. **(memo, presentation, and plan document enclosed)**

5. PUBLIC TESTIMONY – Public testimony procedures may be found online at www.portseattle.org/About/Commission/Procedures.

6. DIVISION, CORPORATE, AND COMMISSION ACTION ITEMS

- 6a. First Reading of Resolution No. 3736, a resolution of the Port of Seattle Commission establishing a Priority Hire Policy Directive; and amending the Policy Directive related to practices for construction labor for projects located on Port property adopted by Resolution No. 3725. **(memo and resolution enclosed)**

* *An Executive Session may be held at any time after the convening time, if necessary.*

** *Please silence all personal electronic devices during the Public Session.*

*** *Consent Calendar items are considered routine and are adopted by one motion without discussion.*

If requested, items may be removed from Consent and considered individually following public testimony.

6. DIVISION, CORPORATE, AND COMMISSION ACTION ITEMS, Continued

- 6b. Motion of the Port of Seattle Commission implementing recommendations of the Energy and Sustainability Committee and setting strategic priorities. ([motion](#), [draft framework](#), and [allocation of resources](#) enclosed)
- 6c. Authorization to pursue the legislative priorities as described in this memorandum during the 2018 state legislative session, convening January 8, 2018, in Olympia, Washington. ([memo](#) and [presentation](#) enclosed)
- 6d. Authorization for the Executive Director to execute appropriate contract documents for the purpose of renewing the Port's Microsoft Enterprise Software License Agreement through December 31, 2020, at a cost not to exceed \$2.7 million. ([memo](#) enclosed)
- 6e. Authorization for the Executive Director to (1) execute a lease amendment for office space for the Capital Development Department (CDD) and Central Procurement Office (CPO) Major Works Department to move into the SeaTac Office Center (STOC) for \$6,829,000 and (2) Execute contracts to purchase office furniture, and design and install communications infrastructure to support business needs for \$2,228,000 (CIP #C800982). ([memo](#) and [draft lease](#) enclosed)

7. STAFF BRIEFINGS

- 7a. Follow-up Discussion of Operating Division Budget Requests. ([memo](#), [Sea-Tac Cargo Growth](#), [Sea-Tac Tenant Street Pricing](#), [Portwide FTEs](#), and [Transfer of Airport Property to EDD](#) attached)
- 7b. Briefing on the Preliminary Tax Levy and the Draft Plan of Finance 2018-2022. ([memo](#) and [presentation](#) enclosed)
- 7c. Salary and Benefits Resolution, Commission Briefing. ([memo](#) and [presentation](#) enclosed)
- 7d. Evaluating Solar Energy at the Port of Seattle. ([memo](#) and [presentation](#) enclosed)
- 7e. Port of Seattle Women and Minority Business Enterprise Policy ([memo](#), [presentation](#), [Attorney General opinion](#), and [WSDOT diversity roadmap](#) enclosed)

8. ADDITIONAL NEW BUSINESS**9. ADJOURNMENT**